

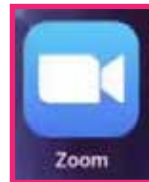
How to join a **zoom** meeting on an a iPad or Tablet?

Getting started

1. A prerequisite to using Zoom on an iPad or tablet would be to download the Zoom app from the **Apple Store** or **Google Play Store**.



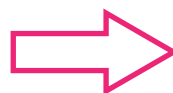
2. Once you have the app downloaded, you will see this **light blue icon** among your other apps.



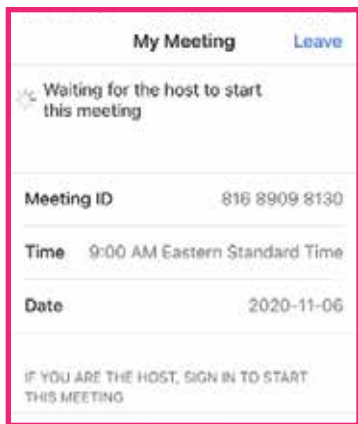
Joining a Zoom meeting

1. To join the meeting, go to the **meeting invitation** email on your tablet. Click the link to join the meeting and the Zoom app will automatically launch.

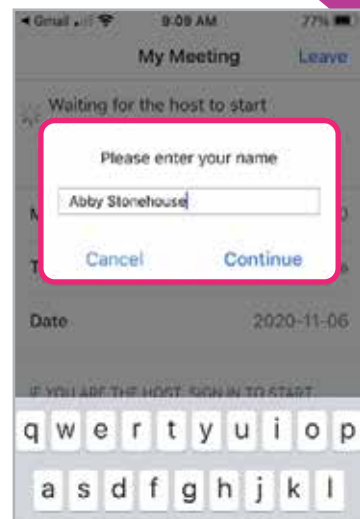
CLICK THE LINK



2. This is what you will see when the Zoom app launches the meeting you are invited to.



3. If this is your first time using Zoom on this device, you will then be asked to enter your name.

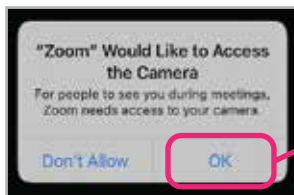


4. You will then be brought to the waiting room. You will be there until the host lets you into the meeting. Please be patient. The host can only let one person at a time join.



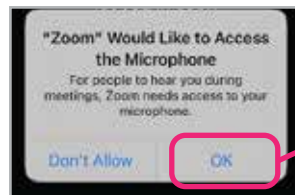
5. Zoom may ask you some permissions:

- Allow access to Camera



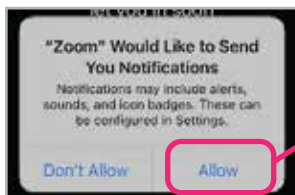
CLICK **OK**

- Allow access to Microphone



CLICK **OK**

- Allow Zoom to send Notifications



CLICK **ALLOW**

- To hear others please join audio



CLICK
Call using Internet Audio

6. The Toolbar

- To view your toolbar, tap on the screen.
- It may display on the top or the bottom of your screen.
- This is the view if you are holding the tablet or on a phone vertically:

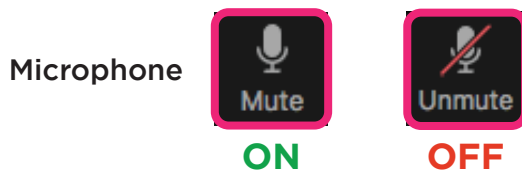


- This is the view if you are holding the tablet or on a phone horizontally:



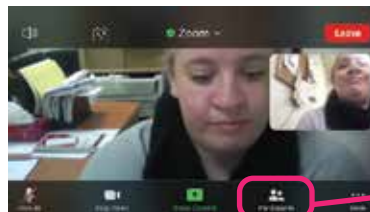
7. Mute

- From the toolbar, you can mute your audio by clicking the microphone icon. To turn off your video, you can click the camera icon.



8. Participants button

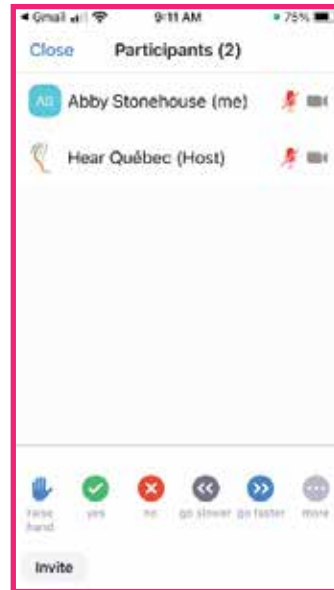
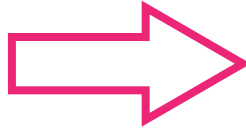
- This button will allow you to engage with the meeting vote, raise your hand or chat.



CLICK
PARTICIPANTS



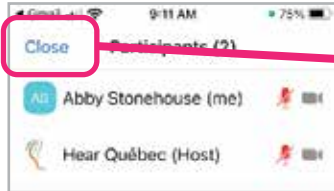
- When it is clicked you will see this:



- Please notice another toolbar appears at the bottom in which you can raise your hand, vote yes or no, as well as other functions.



- To close the participant feature, press the close button in the upper left corner.



CLICK **CLOSE**

IF NO CLOSE ICON, click somewhere else on the screen.

9. To leave the meeting press the red **Leave** button at the bottom left of your screen.

