



Hear Entendre Québec
7000 Rue Sherbrooke West/Ouest, Montréal, Québec H4B 1R3
Phone/Tél: 514-488-5552 ext/poste: 4500 | Cell/Text: 514-797-2447
Fax: 514-489-3477 | Web: www.hearhear.org

JOB OPPORTUNITY: Group Facilitator/Animator

Hear Québec is the only registered non-profit organization in Québec which serves Anglophones affected by hearing loss, their families, friends, coworkers, and the community. Hear Québec has been providing programs, services, and support to the hard of hearing community in and around the greater Montréal area since 1979 - over 40 years. Many of our team and board members are people affected by hearing loss. We understand and are concerned with the struggles and the difficulties that people with hearing difficulties often experience in their daily lives.

Reporting to the Program Manager, the **Facilitator** is responsible for the implementation and evaluation of all programs and activities. This is a unique opportunity to work with a dynamic team and people affected by hearing loss. This position is contractual, part-time, and with flexible hours. This position is an on-site position, but there are opportunities to work remotely.

Benefits to working with our team include

- Fun and fast paced work environment
- Flexible hours with the possibility of doing some work remotely
- Comfortable clothing attire
- Centrally located in NDG
- Professional learning opportunities
- Inclusive and diverse work environment
- Opportunity to give back to the community
- Small team and personal work environment
- Accessible work environment

Tasks and Responsibilities:

- Planning and preparing materials for each activity
- Implementing group activities in a virtual environment for people with hearing loss
- Evaluating all of our programs and activities
- Supporting members with their technological needs in order to assure their participation in the activities



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- Creating an environment where everyone is encouraged to participate and works to understand each others' point of view
- Managing group discussions
- Reviewing evaluations and writing a summary of the data

Other qualifying skills:

- Strong time management skills
- Clear communication
- Bilingualism
- Active listener
- Experience with not-for-profit
- Experience working with people with disabilities
- Experience with seniors

Hours by week

10-20 flexible hours

Salary

\$16-18/hour

Type of job

Part-time

How to contact

Please send a copy of your **CV and cover letter** to info@hearhear.org to apply. Only applicants that provide a cover letter will be considered.

Limit date to apply

Monday April 26th, 2021

PLEASE NOTE

Hear Quebec emphasizes inclusion and diversity in its hiring process and encourages applicants from all communities to apply. Particular priority will be given to applicants who are hard of hearing and oral communicators.